



Birmingham Federation
Maintained Nursery Schools

Allens Croft Nursery School
Jakeman Nursery School
Shenley Fields Nursery School

Lillian De Lissa Nursery School
Newtown Nursery School
St Thomas Nursery School

Adderley Nursery School
Gracelands Nursery School
Highfield Nursery School

Executive Head Teachers : David Aldworth, Mandy Cryan and Sharon Lewis
www.bfmns.sch.life

Admissions Policy



The Birmingham Federation of Maintained Nursery Schools follow the policies and procedures from Birmingham City Council and Birmingham Safeguarding Children Board (BSCB) which includes the Government's Prevent Strategy.

DATE _____

SIGNED _____

Chair of Local Committee

Chair of Governors

PRINT NAME _____

ADMISSIONS POLICY

Lillian de Lissa, Newtown and St Thomas Nursery School follow Birmingham City Council admissions policy for nursery classes and schools, a copy of which can be found beneath this document.

Two Year Olds

Criteria for identifying which children are eligible for a two year old funded early education place:

- Universal credit.
- Income support.
- Income-based Job Seekers' Allowance.
- Income-related Employment and Support Allowance (If you are unable to work due to illness or a disability).
- Support under Part VI of the Immigration and Asylum Act 1999.
- The Guarantee element of the State Pension Credit; or Child Tax Credit, provided they have an annual gross income of no more than £16,190 as assessed by Her Majesty's Revenue and Customs (HMRC).
- Working Tax Credits (including those in receipt during the four-week period immediately after their employment ceases, or after they start to work fewer than 16 hours per week) with a household income of less than £16,190 as assessed by HMRC.
- The child is looked after by their local authority.
- The child who has left care through special guardianship or an adoption or child arrangements order.
- The child has a current Education, Health and Care plan.
- The child is entitled to Disability Living Allowance.

Start dates for two year olds:

- To start in September children must have their second birthday before 1st September.

- To start in January children must have their second birthday before 1st January.
- To start in April children must have their second birthday before 1st April.

Three Year Olds

At Lillian de Lissa, Newtown and St Thomas Centre Nursery School we offer places on a part time basis - All day, Monday, Tuesday and Wednesday morning OR Wednesday afternoon, all day Thursday and Friday. (With the exception of those who are entitled to 30 hours childcare)

15 hours Entitlement

The current regulations require local authorities to ensure free provision is available from the start of the term following a child's third birthday, for no fewer than 38 weeks in any year; and for 15 hours in respect of each of those 38 weeks.

Start dates

To start in September children must have their third birthday before 1st September.

To start in January children must have their third birthday before 1st January.

To start in April children must have their third birthday before 1st April.

30 Hours criteria

A child is entitled to 30 hours childcare the term after their third birthday or from the term after their family becomes eligible. ; Parents will need to confirm that they remain eligible every three months. The eligibility criteria is set out below.

- The parent of the child (and their partner where applicable) should also be in qualifying paid work. The definition of qualifying paid work is each parent or the single parent in a lone parent household will need to expect to earn the equivalent of 16 hours at the national living wage or their national minimum wage rate over the forthcoming quarter. This applies whether you are in paid employment, self-employed or on zero hours contract.
- Where one or both parents are in receipt of benefits in connection with sickness or parenting, they are treated as though they are in paid work.
- Where one parent (in a couple household) is in receipt or could be entitled to be in receipt of specific benefits related to caring, incapacity for work

or limited capability for work that they are treated as though they are in paid work.

- Where a parent is in a 'start up period' (i.e. they are newly self-employed) they do not need to demonstrate that they meet the income criteria for 12 months in order to qualify for the extended entitlement.
- If either or both parents' income exceeds £100,000 they will not be eligible for the extended entitlement.

Parents/ carers can also 'top up' the hours the child attends. This is subject to fee paying. Please contact the school directly for availability and costing.

Admissions for places for Fee Paying places at St Thomas Centre Nursery School

In addition St Thomas Centre Nursery School has fee paying places for children under 2. This school is open 8-6pm. Term time only. Parents should complete a registration form and discuss their requirements. Please contact St Thomas Centre Nursery School directly for details of fees.

There are a number of funding schemes available which have different criteria. Some places are available via a referral system if children and families meet certain criteria. Places are allocated on need and vacancy availability

For more information parents should view the [Childcare Choices Website](#)

Use the [childcare calculator](#) on the GOV.UK website to check what help you could get with childcare costs.